# Florida Folk Festival Volunteer Application Information

The Florida Folk Festival depends on the dedication of volunteers to create a safe, welcoming, and successful event. Volunteers are individuals invited without pay to work in various festival areas such as stages, workshops, craft areas, folklife demonstrations, food service, campground, and more.

- Minimum Hours: Volunteers must work at least 12 hours during the festival.
- **Availability:** Preference is given to volunteers available **all three days** and to those with prior experience or special skills.
- Work Environment: While some positions are indoors, most require working outdoors in the heat for 4-hour shifts.
- Capacity: A maximum of **150 volunteers** will be selected. The number may be adjusted by coordinators depending on festival needs.

# **Terms of Acceptance**

- Invitations are issued by the Festival Coordinator after a review process.
- Being selected is considered an **honor and privilege**, as many more people apply than can be accepted.
- Selection is based on the **needs of the festival**, not on personal preference.
- A waiting list of qualified applicants is maintained to fill vacancies as needed.
- Volunteers will be notified of their acceptance by March 15, 2026.
- Invitations may be **withdrawn** if deadlines are missed, if availability changes, or if unreasonable demands are made on festival staff.

#### **Volunteer Benefits**

- Passes: Volunteers who complete at least 12 hours receive a complimentary festival entrance pass for themselves and **one adult guest**. Dependent children are admitted free.

  Note: Guests may not bring additional guests.
- **Camping:** Volunteers working 12+ hours are eligible for **free primitive camping** in the festival campground (first-come, first-served).
- Pets: Pets are not permitted in the park during the festival. Service animals are always welcome.

# Scheduling

- Volunteer schedules will be shared around April 15.
- If you are unable to work your assigned shift, notify staff by May 1.
- Important: Volunteers who do not fulfill their assignments may lose eligibility for future festivals.

#### Please Remember:

- Volunteers should be available for one 4-hour shift each day of the festival.
- Placement is determined by festival needs; specific areas cannot be guaranteed.
- The Festival Coordinator may adjust scheduling as necessary at any time.

# **Applications**

- Applications are accepted August 15 March 1.
- Each person must submit an individual application.
- Applications received after March 1 may not be reviewed.
- Application link is provided following the position descriptions.

# **Volunteer Position Descriptions**

# **Campground Aide**

Check in campers, verify campground passes, give instructions, sell ice, and monitor campground for safety. Assist with cleaning and restroom upkeep. *Supervised by the Campground Coordinator*.

#### Children's Area

Assist children with crafts and activities, encourage participation in performances, and help area coordinators with workshops. Must be energetic, child-friendly, and able to work in the heat. Supervised by the Children's Area Coordinator.

#### **Emcee**

Keep audiences informed and entertained while stages are prepared. Ensure performers are on time and ready. **Mandatory orientation** Friday, 8:00 a.m. at Nelly Bly's Kitchen.

Supervised by the Stage Coordinator.

#### Folklife Area

Assist demonstrators with set-up and break-down, provide relief during breaks, and monitor exhibits. Supervised by the Folklife Area Coordinator.

#### **Hospitality Aide**

Assist with food service at Nelly Bly's Kitchen. Keep the area clean and stocked. Afternoon shifts handle cleanup and closing. *Supervised by the Hospitality Coordinator*.

#### Information

Located on the Auditorium back porch. Provide information, assist volunteers, handle lost and found, coordinate wheelchair loans and interpreter requests, monitor communications, and fill in as needed. Supervised by the Festival Office Manager.

# Logging

Maintain accurate records of archival recordings. Must be computer literate, detail-oriented, and have neat handwriting. **Mandatory training** Friday, 8:00 a.m. at the Gamble Rogers Stage. Supervised by the Archival Recording Supervisor.

#### **Merchandise Sales**

Selling performer CDs, festival t-shirts, and other items at the merchandise tent. Supervised by the Merch Tent Coordinator.

#### Museum/Tower Aide

Assist docents, greet visitors, relieve staff for breaks, help with restrooms, monitor safety, and protect exhibits. *Supervised by the Museum Guide*.

# Recording

Operate digital recording equipment at performance stages. Recording experience required. **Mandatory training** Friday, 8:00 a.m. at Gamble Rogers Stage. *Supervised by the Archival Recording Supervisor.* 

# Registration/Check-In

Distribute passes, T-shirts, and information to participants. Check in at the desk 10 minutes early for orientation and shift change. *Supervised by the Registrar*.

## Stage Aide

Assist stage managers/emcees with setup, seating, supplies, and maintaining a pleasant environment. May assist artists with equipment after notifying supervisors. **Mandatory orientation** Friday, 8:00 a.m. at Nelly Bly's Kitchen. *Supervised by the Stage Coordinator*.

# Stage Lighting/Safety

Assist with daily lighting setup and monitor safety. Supervised by the Stage Lighting Manager.

## Stage Manager

Assist sound crew with microphones, direct stage aides, ensure performers are ready, and coordinate with emcees. **Mandatory orientation** Friday, 8:00 a.m. at Nelly Bly's Kitchen. *Supervised by the Stage Coordinator*.

#### Surveys

Conduct attendee surveys throughout the festival. Report to the Information area to receive materials and return completed surveys after your shift.

# Thank You!

We appreciate your interest in volunteering for the **2026 Florida Folk Festival**. Your time and talents help preserve and share Florida's rich folk traditions.

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