From: Singleton, Jim
To: Llopiz, Dominique
Subject: RE: CA-0715 Lighthouse Cafe Monthly Report September 2021
Date: Tuesday, November 2, 2021 3:02:00 PM

Thanks Dominque,

Well it looks like I did my math wrong. Their initial payment looks to have been $70.00 short (not $100.00). So now they have over payed by $30.00. When they do their report for October, I would have them add a line item on the report entitled "overpayment for September" and subtract the $30.00 from their "Total Payable" amount.

I'm sorry for the confusion. Please feel free to call me if you want to discuss.

Jim Singleton
Florida Department of Environmental Protection
Division of Recreation and Parks
Bureau of Operational Services
Park Business Development Specialist
Jim.Singleton@FloridaDEP.Gov
Office: (850) 245-2813

From: Llopiz, Dominique <Dominique.Llopiz@dep.state.fl.us>
Sent: Tuesday, November 2, 2021 11:41 AM
To: Singleton, Jim <Jim.Singleton@FloridaDEP.gov>; Brito, Jorge <Jorge.Brito@dep.state.fl.us>
Subject: RE: CA-0715 Lighthouse Cafe Monthly Report September 2021

Good Morning Jim,

They did not get a copy of the check, but I do have a copy of the receipt.

From: Singleton, Jim
Sent: Friday, October 29, 2021 4:28 PM
To: Llopiz, Dominique <Dominique.Llopiz@dep.state.fl.us>; Brito, Jorge <Jorge.Brito@dep.state.fl.us>
Subject: RE: CA-0715 Lighthouse Cafe Monthly Report September 2021

Hello Dominique,

Can you please send me a copy of the check and receipt for this updated payments.

Thank you.

Jim Singleton
Florida Department of Environmental Protection
Division of Recreation and Parks
Bureau of Operational Services

Park Business Development Specialist
Jim.Singleton@FloridaDEP.Gov
Office: (850) 245-2813

From: Llopiz, Dominique <Dominique.Llopiz@dep.state.fl.us>
Sent: Friday, October 22, 2021 11:06 AM
To: Singleton, Jim <Jim.Singleton@FloridaDEP.gov>; Brito, Jorge <Jorge.Brito@dep.state.fl.us>
Subject: Re: CA-0715 Lighthouse Cafe Monthly Report September 2021

Good morning,

Yes, lighthouse cafe will be turning in a check for the missing 100.00 today.

From: Singleton, Jim <Jim.Singleton@FloridaDEP.gov>
Sent: Friday, October 22, 2021 11:05:17 AM
To: Llopiz, Dominique <Dominique.Llopiz@dep.state.fl.us>; Brito, Jorge <Jorge.Brito@dep.state.fl.us>
Subject: FW: CA-0715 Lighthouse Cafe Monthly Report September 2021

Hey guys. Have you had a chance to look into this?

Thank you.

Jim Singleton
Florida Department of Environmental Protection
Division of Recreation and Parks
Bureau of Operational Services
Park Business Development Specialist
Jim.Singleton@FloridaDEP.Gov
Office: (850) 245-2813

From: Singleton, Jim
Sent: Thursday, October 21, 2021 3:59 PM
To: Llopiz, Dominique <Dominique.Llopiz@dep.state.fl.us>; Lighthouse Cafe' <lh_cafe@bellsouth.net>; Brito, Jorge <Jorge.Brito@dep.state.fl.us>
Cc: FPS Concessions <FPS.Concessions@dep.state.fl.us>; Hines, Jake <James.Hines@FloridaDEP.gov>; Haslage, Elizabeth <Beth.Haslage@dep.state.fl.us>; Addison, Brian <Brian.Addison@FloridaDEP.gov>; Brook, Jim <Jim.Brook@dep.state.fl.us>; HeinkeGreen, Hannah <Hannah.HeinkeGreen@FloridaDEP.gov>; Bull, William <William.Bull@FloridaDEP.gov>; Purvis, Mary M <Mary.M.Purvis@FloridaDEP.gov>
Subject: RE: CA-0715 Lighthouse Cafe Monthly Report September 2021

Hello Dominique,

It appears the check is $100.00 short from what I verified in my initial email below. From what I can see it looks like they did not include the $100.00 modular site rental amount in their check total.

Julia, please look into this and let us know what you find out.

Thank you.

Jim Singleton
Florida Department of Environmental Protection
Division of Recreation and Parks
Bureau of Operational Services
Park Business Development Specialist
Jim.Singleton@FloridaDEP.Gov
Office: (850) 245-2813

From: Llopiz, Dominique <Dominique.Llopiz@dep.state.fl.us>
Sent: Thursday, October 21, 2021 3:28 PM
To: Singleton, Jim <Jim.Singleton@FloridaDEP.gov>; Lighthouse Cafe' <lh_cafe@bellsouth.net>; Brito, Jorge <Jorge.Brito@dep.state.fl.us>
Cc: FPS Concessions <FPS.Concessions@dep.state.fl.us>; Hines, Jake <James.Hines@FloridaDEP.gov>; Haslage, Elizabeth <Beth.Haslage@dep.state.fl.us>; Addison, Brian <Brian.Addison@FloridaDEP.gov>; Brook, Jim <Jim.Brook@dep.state.fl.us>; HeinkeGreen, Hannah <Hannah.HeinkeGreen@FloridaDEP.gov>; Bull, William <William.Bull@FloridaDEP.gov>; Purvis, Mary M <Mary.M.Purvis@FloridaDEP.gov>
Subject: RE: CA-0715 Lighthouse Cafe Monthly Report September 2021

Good afternoon,

Payment from lighthouse Café has been received and processed. Please see attached.

Thank you !

From: Singleton, Jim
Sent: Wednesday, October 6, 2021 8:43 AM
To: Lighthouse Cafe' <lh_cafe@bellsouth.net>; Brito, Jorge <Jorge.Brito@dep.state.fl.us>
Cc: Llopiz, Dominique <Dominique.Llopiz@dep.state.fl.us>; FPS Concessions <FPS.Concessions@dep.state.fl.us>; Hines, Jake <James.Hines@FloridaDEP.gov>; Haslage, Elizabeth <Beth.Haslage@dep.state.fl.us>; Addison, Brian <Brian.Addison@FloridaDEP.gov>; Brook, Jim <Jim.Brook@dep.state.fl.us>; HeinkeGreen, Hannah <Hannah.HeinkeGreen@FloridaDEP.gov>; Bull, William <William.Bull@FloridaDEP.gov>; Purvis, Mary M <Mary.M.Purvis@FloridaDEP.gov>
Subject: CA-0715 Lighthouse Cafe Monthly Report September 2021

Good morning,

The Park Business Development Section has verified the Monthly Report of Concessionaire's Total Gross Sales for the period September 1- September 30, 2021. Payment in the amount of $54,844.39 may now be remitted to the park for processing. Upon receipt of payment please take the following actions.

- Process payment through the Point of Sale ("POS") on the day that payment is received
- "Reply all" to this email to confirm that payment has been received and processed
- Include scanned copies of the check (if applicable) and POS receipt as attachments to your reply

Thank you for your attention to this matter.

Sincerely,

Jim Singleton
Florida Department of Environmental Protection
Division of Recreation and Parks
Bureau of Operational Services
Park Business Development Specialist
Jim.Singleton@FloridaDEP.Gov
Office: (850) 245-2813

-----Original Message-----
From: Lighthouse Cafe' <lh_cafe@bellsouth.net>
Sent: Tuesday, October 5, 2021 1:56 PM
To: FPS Concessions <FPS.Concessions@dep.state.fl.us>
Cc: Brito, Jorge <Jorge.Brito@dep.state.fl.us>; Llopiz, Dominique <Dominique.Llopiz@dep.state.fl.us>
Subject: Gross Sales Report September 2021

EXTERNAL MESSAGE
This email originated outside of DEP. Please use caution when opening attachments, clicking links, or responding to this email.

Good Afternoon:

Attached you will find the Monthly Gross Sales Report due the month of September 2021.

Best,

Julia Diaz

Exhibit D
Monthly Report of Concessionaires Gross Sales
Due by the 20th of each month

Park: Bill Baggs Cape Florida State Park
Concessionaire: Lighthouse Café Inc.
Period Covered: September /2021

DEP Agreement No. CA-0715

Point of Sale/ Location (excluding Base fee amount subtotal)	**Expenses**	**Gross Sales**
Lighthouse Café	$ 48,713.00	$ 69,590.11
Boaters Grill	$ 174,783.00	$ 249,691.81
Gift Shop	$ 70.00	$ 164.09
Lighthouse Bike Rentals	$ 1,785.00	$ 3,930.15
Lighthouse Beach rentals	$ 14,052.00	$ 31,224.75
Boat Rental	$ 1302.00	$ 3,255.00
Ice cream	$ 417.00	$ 834.44
BAR (the Cleat)	$ 22,862.00	$ 57,156.65
Special Events	$ 4001,00	$ 5,263.66
Subcontractor Gross Sales	$ 267,985,00	$ 421,110.66

Subcontractor is defined in paragraph 11 of this Agreement. If there are multiple subcontractors, please include the total for all subcontractors on this line; and, list the name of each subcontractor on the this form, or on an attached second sheet.

Compensation

Gross Sales Subtotal (from above)	$ 421,110.66
Monthly Commission: 13% x Gross Sales Subtotal	$ 54,744.39
Monthly Base Fee amount:	$ —
Subtotal:	$ 54,744.39
~~Use tax~~ 1.5 % of Monthly Commission, plus monthly base Fee	$ 6316.66
Modular Site Rental	$ 100
Total Payable	$ 61,161.05
Tax Exemptions:	$

Improvements Spending

Monthly Spending	$
Total Spending, year to Date	$

Certification: I certify that this monthly gross sales statement is true and correct and is based upon actual gross receipts for the period covered and recorded I this accounting records available for review/audit by the department.

Signature of Concessionaire

Date 10/05/2021.

Signature of Accountant

Date 10/3/21

Accountant Name

Please return to Park Manager.

Bill Baggs Cape Florida State Park
1200 S CRANDON BLVD
Key Biscayne
Florida 33149

SALES RECEIPT

Transaction #:	92672
Register #:	1
Cashier #:	15581
Batch #:	676
Customer:	CUSTOMER SYSTEM
Date :10/20/2021	Time :5:05 PM
Transaction Type:	Sales
Confirmation #:	2222700

Item	Qty	Price
Bill Baggs Cape Concession - SKU :constore161	1	$54,774.39

Sub Total $51,431.36
iCommerical Rental Tx $2,828.72
iDade (County) $514.31
TaxHoliday $0.00
Grand Total $54,774.39

Check tendered $54,774.39
Check Number 21131
Join us at www.FloridaStateParks.org and use #FLStateParks!
2222700

21131

Boater's Grill

Lighthouse Cafe, Inc
D/B/A BOATER'S GRILL
P.O. BOX 490604
KEY BISCAYNE, FL 33149
305-361-8487

IBERIABANK
84-7041/2652

10/20/2021

PAY TO THE ORDER OF Bill Baggs State Park $ **54,774.39

Fifty-Four Thousand Seven Hundred Seventy-Four and 39/100************************************ DOLLARS

Bill Baggs State Park
1200 Crandon Blvd
Key Biscayne, FL 33149

MEMO SEPTEMBER 2021

AUTHORIZED SIGNATURE

Security features. Details on back.

021131 265270413 2000196622

Exhibit D
Monthly Report of Concessionaires Gross Sales
Due by the 20th of each month

Park: Bill Baggs Cape Florida State Park
Concessionaire: Lighthouse Café Inc. DEP Agreement No. CA-0715
Period Covered: September /2021

Point of Sale/ Location (excluding Base fee amount subtotal)	**Expenses**	**Gross Sales**
Lighthouse Café	$ 48,713.00	$ 69,590.11
Boaters Grill	$ 174,783.00	$ 249,691.81
Gift Shop	$ 70.00	$ 164.09
Lighthouse Bike Rentals	$ 1,785.00	$ 3,930.15
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Special Events	$ 4001.00	$ 5,263.66
Subcontractor Gross Sales	$ 267,985.00	$ 421,110.66

Subcontractor is defined in paragraph 11 of this Agreement. If there are multiple subcontractors, please include the total for all subcontractors on this line; and, list the name of each subcontractor on the this form, or on an attached second sheet.

Compensation	
Gross Sales Subtotal (from above)	$ 421,110.66
Monthly Commission: 13% x Gross Sales Subtotal	$ 54,744.39
Monthly Base Fee amount:	$ —
Subtotal:	$ 54,744.39
~~Use tax~~ 1.5 % of Monthly Commission, plus monthly base Fee	$ 6316.66
Modular Site Rental	$ 100
Total Payable	$ 61,161.05
Tax Exemptions:	$
Improvements Spending	
Monthly Spending	$
Total Spending, year to Date	$

Certification: I certify that this monthly gross sales statement is true and correct and is based upon actual gross receipts for the period covered and recorded I this accounting records available for review/audit by the department.

Signature of Concessionaire

10/05/2021.

Date

Signature of Accountant

10/3/21

Date

Accountant Name

Please return to Park Manager.

Bill Baggs Cape Florida State Park
1200 S CRANDON BLVD
Key Biscayne
Florida 33149

SALES RECEIPT

Transaction #:	93117
Register #:	1
Cashier #:	6012
Batch #:	682
Customer:	CUSTOMER SYSTEM
Date :10/22/2021	Time :2:54 PM
Transaction Type:	Sales
Confirmation #:	2238815

Item	Qty	Price
Bill Baggs Cape Concession - SKU :constore161	1	$100.00

Sub Total	$93.90
iCommerical Rental Tx	$5.16
iDade (County)	$0.94
TaxHoliday	$0.00
Grand Total	$100.00

Check tendered	$100.00
Check Number 21145	

Join us at www.FloridaStateParks.org and use #FLStateParks!

2238815